

10.2 Public information

The institution makes available to students and the public current academic calendars, grading policies, cost of attendance, and refund policies.

Compliance Judgment: In Compliance

Rationale

The University of South Carolina Aiken makes available academic calendars, grading policies, cost of attendance, and refund policies to students and the public on its website and through publications. In addition, each degree-seeking student, regardless of location or program delivery format is assigned an advisor who provides guidance on important dates and directs students to websites where they can find relevant publications and policies to address matters as they arise.

Calendars. Academic calendar information can be found on the [USC Aiken website](#) ^[1] and in the [Academic Programs Bulletin](#). ^[2] Links to the calendar and program bulletin websites are prominently displayed for students and the public via the top navigational menu present on all university webpages, under the [Academics option](#). ^[3] The academic calendar website includes links to downloadable pdf copies of a [detailed, current academic calendar](#), ^[4] important dates associated with [future academic calendars](#), ^[5] and [past calendars](#). ^[6] Links are also provided on the calendar website to the [final exam schedule](#) ^[7] and to an interactive site that provides important [withdrawal-refund dates](#). ^[8] Faculty also provide important dates from the academic calendar such as the start and end of the semester, final examination periods, and observed holidays or breaks on class syllabi. Table 10.2 provides links to illustrative examples of syllabi from each academic college and school.

Grading Policies. Complete grading policies are available in the [Academic Programs Bulletin](#) ^[9] and the [Faculty Manual](#).^[10] A link to the Faculty Manual is provided on the [Academic Affairs website](#).^[11] Grading policies specific to each course are

included on class syllabi. Table 10.2 provides links to illustrative examples of syllabi from each academic college and school.

Table 10.2. Syllabi Examples Showing Calendar, Grading, and Policy Information

College or School	Links to Illustrative Examples of Syllabi	
	Traditional Face-to-Face Class	Distance Education Class
College of Arts, Humanities & Social Science	COMM A351 ^[12]	SPAN A102 ^[13]
	SOCY A301 ^[14]	ENGL A201 ^[15]
College of Sciences and Engineering	PSYC A701 ^[16]	CHEM A103 ^[17]
	ENCP A301 ^[18]	EXSC A440 ^[19]
School of Business Administration	BADM A379 ^[20]	MGMT A715 ^[21]
	ACCT A338 ^[22]	ECON A222 ^[23]
School of Education	EDUC A300 ^[24]	EDEL A720 ^[25]
	EDPY A235 ^[26]	EDEX A402 ^[27]
School of Nursing	NURS A323 ^[28]	NURS A440 ^[29]
	NURS A414 ^[30]	NURS A370 ^[31]

Cost of Attendance. Cost of attendance can be found on the [USC Aiken website](#) ^[32] and in the [Academic Programs Bulletin](#).^[33] The link to the cost of attendance information is prominently displayed for students and the public via the top navigational menu present on all university webpages, under the [Admissions and Aid option](#).^[34] A link to an annually updated [net price calculator](#) ^[35] is also provided on the site.

Refund Policies. Refund policies are available in the [Academic Programs Bulletin](#) ^[36] and on the [University's website](#).^[37] Refund policies associated with in-person or online purchases from the USC Aiken Bookstore are available in the [Academic Programs Bulletin](#) ^[38] and on the [University's website](#).^[39]

Availability to Students in Distance Education. Students enrolled in distance education courses can access the academic calendars, grading policies, cost of attendance, and refund policies online or request hard copies of these publications. All students in USC Aiken programs offered at remote USC campuses have onsite program coordinators and advisors who can provide guidance on policy matters. Also,

syllabi for online courses include details regarding where students can receive assistance or find policy information. Syllabi from online classes are included among the illustrative examples provided in Table 10.2.

Supporting Documentation

1. [USC Aiken Website: Academic Calendars](#)
2. [Academic Programs Bulletin: Academic Calendar](#)
3. [USC Aiken Website: Navigation to Academic Calendars](#)
4. [2019-20 Academic Calendar](#)
5. [Future Calendars](#)
6. [USC Aiken Website: Archived Calendars](#)
7. [Final Exam Schedule Spring 2020](#)
8. [Withdrawal – Refund Dates](#)
9. [Academic Programs Bulletin: Grading Policies](#)
10. [Faculty Manual: Grading Policies](#)
11. [USC Aiken Website: Links to Faculty Manuals](#)
12. [COMM A351 Syllabus \(Face to Face Class\)](#)
13. [SPAN A102 Syllabus \(Online Class\)](#)
14. [SOCY A301 Syllabus \(Face to Face Class\)](#)
15. [ENGL A201 Syllabus \(Online Class\)](#)
16. [PSYC A701 Syllabus \(Face to Face Class\)](#)
17. [CHEM A103 Syllabus \(Online Class\)](#)
18. [ENCP A301 Syllabus \(Face to Face Class\)](#)
19. [EXSC A440 Syllabus \(Online Class\)](#)
20. [BADM A379 Syllabus \(Face to Face Class\)](#)
21. [MGMT A715 Syllabus \(Online Class\)](#)
22. [ACCT A338 Syllabus \(Face to Face Class\)](#)
23. [ECON A222 Syllabus \(Online Class\)](#)
24. [EDUC A300 Syllabus \(Face to Face Class\)](#)
25. [EDEL A720 Syllabus \(Online Class\)](#)

26. [EDPY A235 Syllabus \(Face to Face Class\)](#)
27. [EDEX A402 Syllabus \(Online Class\)](#)
28. [NURS A323 Syllabus \(Face to Face Class\)](#)
29. [NURS A440 Syllabus \(Online Class\)](#)
30. [NURS A414 Syllabus \(Face to Face Class\)](#)
31. [NURS A370 Syllabus \(Online Class\)](#)
32. [USC Aiken Website: Cost of Attendance](#)
33. [Academic Programs Bulletin: Cost of Attendance](#)
34. [USC Aiken Website: Navigation to Cost of Attendance](#)
35. [USC Aiken Website: Net Price Calculator](#)
36. [Academic Programs Bulletin: Refund Policies](#)
37. [USC Aiken Website: Refund Policies](#)
38. [Academic Programs Bulletin: Bookstore Returns and Refunds](#)
39. [USC Aiken Website: Bookstore Returns and Refunds](#)